Unreserved Business

minutes

Board Meeting on 6 March 2012

Present: Professor Cardwell (Chairman), Dr Cook, Dr Dixon, Professor Ford, Professor Forsyth, Dr Hiley, Dr Lasenby, Dr Padman, with Dr Maxwell as Secretary and with Ms Allen, Mr Bennett, Ms Green and Ms Watts in attendance.

Apologies: Dr McLarty

3894 Minutes

The minutes of the meeting held on 7 February 2012 were tabled with corrections to be sent to the Secretary.

3895 Declarations of interest

There were none

Matters for Report

3896 CUSU/GU paper

Professor Cardwell reported that a working group would be established to consider matters arising from the CUSU/GU paper on supervision. (Minute 3883.1). The Working Group would consist of Professor Cardwell, Dr Maxwell, Dr Wormald and representatives from CUSU and the School most concerned by the report.
Matters for Discussion

3897 Flowcharts of the processes for handing suspected cases of plagiarism

The Board agreed that further detail or clarification was required in key areas including 1) under what conditions the Advocate would not interview the candidate and 2) what constituted “appropriate marking”. The Board agreed that clarification could be achieved by the use of explanatory footnotes.

It was also noted that, for the undergraduate versions of the charts, the Board of Examinations had requested that the student options box was moved closer to the penalty box and that the Reporter box was removed. The same changes were agreed for the graduate flowcharts.

It was agreed to reconsider the revised charts at a future meeting.

Action: Head of Student Administration, Records & Examinations

3898 Rates applicable to dependents of overseas’ students and maintenance rates for 2013-14

The Board approved the Senior Tutors’ Welfare and Finance Committee proposals that:

1) A rate of £3 684 was set for all accompanying children with effect from entry in October 2012;

2) A rate of £3, 850 was applied for all accompanying children in 2013-14;

3) The Graduate Admissions website should be updated to include advice on the cost of living in Cambridge with special reference to childcare;

4) The student maintenance rate should be set at £11, 750 in 2013-14.

The Board also agreed to ask the Senior Tutors’ Welfare & Finance Committee to explain its use of CPI for annual uplift as opposed to RPI.

Actions: Head of Graduate Admissions, Secretary

3899 Proposed amendment to Degree Committee constitution

The Board approved the proposed amendments to the Degree Committee of Earth Sciences and Geography constitution, i.e. that;

1) the Secretary is made an ex officio member;

2) category (d) membership is abolished;
3) the Director or Graduate Education in the Department of Geography is made an *ex officio* member.

Action: General Board